



Prime Bank

P U T T I N G Y O U F I R S T

NAME OF APPLICANT: _____

ACCOUNT NUMBER: _____

With _____ Branch

Credit Facilities Application Form

Business check list (of the following documents)

- ☐ Business Registration Form
- ☐ Certificate of Incorporation and Memorandum and Articles of Association (Companies)
- ☐ Certified list of Directors and Shareholders from Company Secretary
- ☐ Company /Business and Directors'/Partners'/Sole Proprietor's PIN
- ☐ Latest Annual Return and Income Tax Returns for the past three years
- ☐ Latest six months Bank statements
- ☐ Audited Accounts for the last 3 years and latest Management accounts
- ☐ Cash Flow Projections for the next 12 months
- ☐ Copy of Title Deed proposed as security (where applicable)
- ☐ Copy of latest land rent and rates payment receipts (where applicable)
- ☐ List of shares (where applicable)
- ☐ Latest Stock List (where applicable)
- ☐ Latest Debtors List with Agewise Analysis (where applicable)
- ☐ Copy of any other securities proposed as security
- ☐ NEMA Certificate (where applicable)
- ☐ Project Report
- ☐ Copy of Electricity / Telephone / Water Bill (incase of HP)

Please submit the items ticked

BUSINESS DETAIL

Business / Account name _____

Business Postal address _____ Postal code _____

Telephone No. _____ Fax No. _____

Registered office /Physical address, Town _____

Street _____ Building _____ Plot No. _____

Residential Telephone No. _____

Nature of business (products/services offered) _____

Type of ownership ☐ Individual ☐ Sole Proprietor ☐ Partnership ☐ Limited Company

Date of Incorporation / registration _____ Registration number _____

ID No. _____ (in case of individual)

PIN No. _____

Partners / Directors / Shareholders of the Business

Name	Position	PIN	% shares	Nationality
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

FOR LIMITED COMPANIES -

1. Borrowing powers of the Company: _____
2. Borrowing powers of the Directors: _____
3. Details of the charges registered with registrar of companies _____

BUSINESS PERFORMANCE

	Previous Year (year end)	Last 12 Months (year end)	Current Year (from year end to date)
Capital / Reserves	_____	_____	_____
Sales	_____	_____	_____
Net profit	_____	_____	_____
No. of employees	_____	_____	_____

In case of Individual:-

Age: _____

Annual Income: _____

Source of income: _____

OTHER BUSINESS DETAILS (details of other allied firms/companies etc)

FACILITIES WITH OTHER BANKS AND FINANCIAL INSTITUTIONS (if any)

Name of Bank	Type of borrowing (loan, overdraft etc)	Original Amount Borrowed	Monthly Repayment	Balance	Expiry Date	Security held with other banks
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

FACILITIES WITH PRIME BANK (if any)

Type of borrowing (loan, overdraft etc)	Original Amount Borrowed	Monthly Repayment	Balance Outstanding	Expiry Date	Security held with the bank
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

DETAILS OF FACILITY REQUIRED

No.	Type of Facility	Amount (Kshs/other)	Purpose of facility	Security	Period
1.	Loan	<hr/>	<hr/>	<hr/>	<hr/>
2.	Overdraft	<hr/>	<hr/>	<hr/>	<hr/>
3.	Bills Discount	<hr/>	<hr/>	<hr/>	<hr/>
4.	Letter of Credit	<hr/>	<hr/>	<hr/>	<hr/>
5.	Import Loan	<hr/>	<hr/>	<hr/>	<hr/>
6.	Bank Guarantee	<hr/>	<hr/>	<hr/>	<hr/>
7.	Hire Purchase	<hr/>	<hr/>	<hr/>	<hr/>
8.	Insurance Premium Finance	<hr/>	<hr/>	<hr/>	<hr/>
9.	Others (specify)	<hr/>	<hr/>	<hr/>	<hr/>

REPAYMENT PERIOD

Monthly Instalment Payable in case of Loan

DETAILS OF SECURITY OFFERED

Type of security (Please check list)

<input type="checkbox"/>	Property LR. No. _____	Registered Owner _____
	Estimated Value _____	(Please attach copy of title deed)
<input type="checkbox"/>	Debenture _____	
<input type="checkbox"/>	Shares quoted in Nairobi Stock Exchange _____	
	(please attach list from stock broker / CDS Statement)	
<input type="checkbox"/>	Fixed Deposit _____	
<input type="checkbox"/>	Others (please specify) _____	

BORROWER'S DECLARATION

I/We authorise you to obtain any information you may require relating to this application from any source to which you may apply, each source being hereby authorised by me/us to provide you with such information.

I/We authorise you to share any information given herein with any bank, financial institution, credit reference bureau or any other party as you consider necessary.

I/We undertake to notify the bank immediately of any situation which materially changes the representation of this application.

I/We authorise the bank to disclose any and all information in respect of my/our account to the guarantors as long as the guarantors' liability under the proposed facility is outstanding.

I/We confirm that we have read the terms and conditions which are binding on Me/Us

1st Authorised signature _____ Date _____

2nd Authorised signature _____ Date _____

For and behalf of (Business Name and Rubber Stamp)