

ACCOUNT OPENING REQUIREMENTS - CLUBS, SOCIETIES AND ASSOCIATION (SOASO)

- ☐ Certificate of Registration drawn by Registrar of Societies, State Department for Social Protection, Business Registration Service
- ☐ Club/Society KRA PIN
- ☐ Club/Society Resolution (Annexure E)
- ☐ By-Laws/Constitution
- ☐ Letter of Office Bearers/Management Committee members with names and identification documents (As Per The Constitution)
- ☐ Declaration of Beneficial Owners (BO)/Controlling persons in the entity with identification documents signed as per quorum
- ☐ Proof of physical address/registered office/principal place of business e.g., utility bill, tenancy agreement

OFFICE BEARERS/ SIGNATORIES:

Resident Citizen:

- ☐ National ID or Passport
- ☐ KRA PIN
- ☐ One colour photograph
- ☐ FATCA (If Applicable)

Non-Resident Citizen:

- ☐ Passport and National ID
- ☐ KRA PIN
- ☐ One colour photograph
- ☐ FATCA or CRS-I Form
- ☐ Work or Resident Permit in country of residence

Resident Non-Citizen:

- ☐ Foreign Passport
- ☐ KRA PIN
- ☐ One colour photograph
- ☐ Applicable Permit Class D, Class G etc. or PR Certificate
- ☐ FATCA or CRS-I Form (If Applicable)

Non-Resident Non-Citizen:

- ☐ Foreign Passport
- ☐ KRA PIN
- ☐ One colour photograph
- ☐ FATCA or CRS-I Form
- ☐ Investor Permit for Investors or PR Certificate (If Applicable)
- ☐ Bank Statement (For 1 Year And Certified By Bank Where Account Is Held)

* Documents submitted to the Bank must be self-attested by customers and originals verified by bank officials.