WE ARE
HIRING

DATABASE ADMINISTRATOR JOB

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JOB DESCRIPTION

In line with enhancing career progression of staff and to support business growth, we seek to recruit a well-qualified, experienced, self-driven, highly motivated and passionate candidate to fill the following position in Information Technology Department.

The Database Administrator(DBA) is responsible for the performance, integrity, and security of the Bank's information systems' databases. The DBA provides technical expertise in the design, implementation, and maintenance of database management systems that support Bank's business and operations. Additional responsibilities include reporting, data input and output, technology management, and end-user training and support. Is responsible for configuring, monitoring, performance tuning, cloning, troubleshooting, and patching the Oracle EBS system.

RESPONSIBILITIES

- Proficiency in Oracle versions 11g 12c AND 19C Oracle Enterprise Manager and Oracle ASM , Oracle Grid Infrastructure , Cluster ware etc.
- Strong understanding of Oracle relational databases, data structures, and SQL.
- Responsible for ensuring availability and performance of the production and test databases that support the core banking application.
- Work with the team to ensure that the associated hardware resources allocated to the databases and to ensure high availability and optimum performance.
- To proactively monitor the database systems to ensure secure services with minimum downtime.
- Responsible for providing trend analysis to the service management team to enable them to make informed decisions regarding resource management.
- Responsible for all Oracle developments that are aimed at ensuring efficient management and use of the databases and ultimately aid all the application initiatives.
- Responsible for problem escalation to third parties as appropriate.
- Responsible for improvement and maintenance of the databases to include rollout and upgrades.
- Responsible for testing of all Oracle database changes including fixes, patches and upgrades in line with the laid down change control policies.
- Responsible for implementation and release of database changes after thorough and comprehensive tests with sufficient engagement with all stakeholders e.g. application and infrastructure teams.
- Responsible for the management and support of Oracle Data guard solution with a view of ensuring a consistently efficient backup process which ultimately aids IT efforts of meeting the established Service Level Agreement (SLA) with business.

- Reviews, develops, recommends, enforces, and adheres to database policies and standards for the Bank; these policies and standards include policies and procedures on high availability, replication, archiving, access, and security. Develops new standard operating procedures (SOPs) for Oracle Database software installation and configuration including high availability and disaster recovery solutions.
- Recommends changes and participates in the implementation and follow-on management of upgrades or replacements.
- Communicates and interacts effectively with internal and external business contacts including, but not limited to, other members of the unit/team, other Bank employees (such as managers, supervisors, and support staff), contractors, and vendors.

QUALIFICATIONS

- A Bachelor's Degree in Information Technology, Computer Science or a field that provides a strong foundation for successful performance of the DUTIES in this job description.
- Five years of progressively responsible experience in Oracle Database administration including experience working with: (a) maintenance, upgrade and patching of RAC enabled databases and Single Instance database, performance tuning, sizing and capacity planning, backup and recovery using RMAN and Data Guard and Software Implementation and Integration experience that includes Architecture, Analysis, Design and Development.
- Experience with UNIX systems (Solaris , HP UX , Oracle Linux), Shell scripting.
- Good knowledge in configuration, Parameter Tuning, Performance monitoring.
- Hands on skill in managing Oracle Clusterware and service control in implementing various database functionalities and services.